

**Budleigh Salterton Arts Centre & Museum (Fairlynch)**  
**Annual General Meeting – by video-conference**  
**14.30 Wednesday 23<sup>rd</sup> September 2020**

**AGENDA**

<b>No.</b>	<b>Agenda Item</b>	<b>Paper</b>
1.	Welcome & Apologies	
2.	Minutes of Annual General Meeting held on 2 <sup>nd</sup> May 2019 <i>To <b>CONSIDER</b> and <b>VOTE</b> on approval as an accurate record</i>	1
2.1	Matters Arising	
3.	Reports and Accounts	
3.1	Presentation of Annual Report 2019/20 <i>To <b>RECEIVE</b> written report from Chairman</i>	2
3.2	Presentation of Annual Accounts 2019/20 <i>To <b>RECEIVE</b> written report from Treasurer</i>	3
	3.2.1 Approval of Annual Accounts 2019/20 <i>To <b>VOTE</b> on approval or otherwise of Accounts as presented</i>	4
4.	Appointment of Trustees and Officers	
4.1	Trustees	
4.1.1	Remaining as Trustees Christine Fry, Bernard Hadley, Roz Hickman, Ian Lacey, Trevor Waddington <i>No action required</i>	
4.1.2	Standing Down (for information only) David Brittain (Treasurer), Susan Lacey (Secretary) <i>No action required</i>	
4.1.3	New Trustees Mark Hazell, Tony Venning <i>To <b>VOTE</b> on appointment of new Trustees (see bios attached)</i>	5
4.2	Officers (for appointment)	
4.2.1	Chairman – Trevor Waddington <i>To <b>VOTE</b> on re-election</i>	
4.2.2	Treasurer – Mark Hazell <i>To <b>VOTE</b> on election</i>	
4.2.3	Secretary – Bernard Hadley <i>To <b>VOTE</b> on election</i>	
5.	Re-appointment of Mr Brian Leveridge as Independent Examiner <i>To <b>VOTE</b> on re-appointment</i>	
6.	Other Business	
6.1	Proposed Changes to the Constitution <i>During the last year, the Trustees have reviewed the Constitution and wish to propose a number of changes. The attached document (Paper 6) details the changes. The Trustees wish to propose that the changes are accepted as a whole.</i> <i>To <b>CONSIDER</b> proposed changes and to <b>VOTE</b> on adoption of the revised Constitution.</i>	6
6.2	Proposed Changes to Membership Categories <i>During the last year, the Trustees have reviewed the different categories of Membership of Friends of Fairlynch. The views of the existing Friends are sought on the proposed changes detailed in Paper 7.</i>	7
7.	Any Other Business	
8.	Close of Meeting	

**BUDLEIGH SALTERTON ARTS CENTRE AND MUSEUM (FAIRLYNCH)  
MINUTES OF ANNUAL GENERAL MEETING HELD IN PETER HALL ON  
THURSDAY 2 MAY 2019 AT 3PM**

**1. Apologies**

Apologies were received from Di Bagshawe, Rosemary Bradshaw, Ann Butler, Lord and Lady Clinton, Elizabeth Cummings, Ann Hack, Bernard Hadley, Bernadette Hughes, Eileen Milne, Daphne Rowe, Jacqui Ruhlig, Maureen and Roger Sherriff, Ronald and Nicky Smith, Chris Searle, Nick and Gill Speare, Jo Talbot-Bowen, Peter and Carole Walker, Ralph Howard-Williams, and Tom Wright

**2. Welcome**

The Chairman expressed thanks for their attendance to the 37 members and two non-member helpers who were present.

**3. Minutes of the Annual General Meeting held 5 April 2018 and the Special General Meeting held 13 September 2018**

Acceptance of the Minutes with no amendments was proposed by Roger Kingwill, seconded by Susannah Ashworth. All voted in favour.

**4. Matters Arising**

There were no matters arising.

**5. Election of Trustees**

Trevor Waddington, Chris Fry and Roz Hickman were willing to stand for a further year.

Election of new Trustees:

David Brittain – Treasurer. Proposed: Michael Downes. Seconded: Trevor Waddington.

Bernard Hadley - Proposed: Chris Fry. Seconded: Michael Downes.

Ian Lacey – Education. Proposed: Trevor Waddington. Seconded: David Brittain.

Susan Lacey - Minutes and Membership Secretary. Proposed: Trevor Waddington.

Seconded: Chris Fry.

The acceptance of new and standing Trustees was proposed by Roger Lendon, seconded by Iris Ansell. All voted in favour.

**6. Chairman's Report**

Firstly I must thank my fellow Trustees for their continued support during my fourth year as Chairman.

There have been several departmental changes in the last year: Betty Hebditch has relocated to Gloucestershire and Carol Griffiths is now in charge of the Linhay and the costume collection. Trustee Martyn Brown, our former museum professional, has stood down for family reasons but I'm hopeful that he may return in the future. Sue Morgan has handed over the bears, toys and dolls collection to Christine Hadley enabling her to concentrate on the lace collection.

In accordance with our Constitution, Michael Downes steps down as a Trustee after 6 very full and productive years. His duties included minutes secretary, education guru, publicity manager and editor of The Primrose. Michael's education role will be undertaken by Ian Lacey, his secretarial duties by Susan Lacey, and publicity by Carol Giles. However, it's not goodbye to Michael as he will continue to edit and publish The Primrose and, on suitable occasions, will appear as his alter ego, Sir Walter Raleigh! Mo Sherriff steps down as Membership Secretary, being replaced by Susan Lacey, and Chris Searle steps down after 3 years as Treasurer, being replaced by David Brittain. Thank you Michael, Mo and Chris for your valuable work.

From people to exhibitions:

Last year's main exhibition from May through October was of course Raleigh 400, a once-in-a-lifetime opportunity but also a challenge. It would not have been possible without the many grants and donations from private individuals and corporate sponsors, including the Heritage Lottery Fund (HLF). The exhibition required an extra steward and an invigilator, kindly provided by the Budleigh Salterton Art club. Visitor numbers were in excess of 7,000 - a 40% increase on normal. The education team - Michael Downes as Sir Walter and Lizzie Mee, an outreach specialist - managed to exceed the HLF's target of reaching over 2,000 local schoolchildren. A superb achievement all round and a lasting memory for those involved.

This year's main exhibitions are 'The Changing Face of The High Street' downstairs, 'Devon's New World Explorers' upstairs. The High Street exhibition was the result of extensive research by Roz Hickman, ably assisted by Di Waddington. The icing on the cake for this exhibition has been the display of watercolour paintings of the High Street by the late Kenneth Walker. Special thanks to Audrey Walker and family and also Alan Tilbury for making this possible.

The New World Explorers exhibition was inspired by the forthcoming Mayflower 400 celebrations next year. We wanted to make the point that Devon men such as Sir Walter Raleigh and Sir Humphrey Gilbert established English colonies in North America decades before the Pilgrim Fathers set sail. Thanks to Margaret and Mike Wilson for their knowledge and expertise in designing the exhibition and to Dartmouth museum for loaning the model of Drake's ship the Golden Hinde.

Now to a recent acquisition for our collection, seen here on display. It's a hitherto unknown Old Master portrait of Sir Walter Raleigh believed to date from the 17th Century. The provenance is still under investigation but a label on the back of the painting links it to William Drake Gould of Lew Trenchard Manor near Okehampton, who died in 1766.

Finally, my thanks to the Friends of Fairlynch and the many volunteers; Stewards, Gardeners etc. My special thanks to Martin Smith, our webmaster and IT guru who works hard behind the scenes. Also to Rob and Sylvia Merkel who do so much for the day-to-day upkeep of the building and the running of the museum. Without you all Fairlynch would not be the success that it is.

## 7. Membership Secretary's Report

For the 2018/19 membership year, ending on 31 January 2019, there were 394 subscription members, 3 honorary members, 13 corporate members, as well as 12 non-members who volunteer their time to the Museum. We welcomed 19 new members who joined during the year, and regrettably lost 13 members, due to resignation or death.

Of the 394 registered subscribed members, around 45 individual or household members do not appear to have paid their subscriptions in 2018 or indeed in 2019. This is mainly from members who don't pay by Standing Order, and I am in the process of contacting everyone concerned. Going forward, I plan to use the Primrose to remind members when subscriptions are due. Some members pay their standing orders on the anniversary of their date of joining, rather than the start of the Membership year, and I will be reaching out to them in the coming months to try to persuade them to change those payments. This will make it much easier for us to claim Gift Aid from HMRC promptly.

In July 2017, we notified members that the subscription rates were being raised and that we were changing bank accounts. We asked members who pay by Standing Order to change their payments from NatWest to Lloyds. We are very grateful to everyone who has done so but there is a significant number still paying through the NatWest account. Again, we'll be in touch with those members in the coming weeks to try to tidy that up, as well as those who are still paying the old subscription rates.

We are most grateful to those members who pay more than the minimum subscriptions of £15 per individual and £20 per household.

I would welcome any comments or suggestions on how we can better serve our Members in the future. Please don't hesitate to contact me.

## 8. Treasurer's Report

I present this year's Treasurer's Report on behalf of the retiring treasurer who unfortunately can't be with us this afternoon.

The audited accounts, which have been approved by Trustees, show that in the financial year 2018/19 expenditure exceeded income by £4025. This was, nevertheless, an improvement of nearly £800 on the previous year.

The Raleigh 400 Exhibition gave a financial boost to the museum funds with the income of £26146 exceeding the expenses of £20805.

However, regular income was down by £4577, mainly attributable to lower donations (due to and offset by the charge levied for admission to the Raleigh 400 exhibition). Unfortunately, in the year the investment growth showed a negative £566 compared with a positive in 2017/18 of £2441. Operating cost reduced by just over £3200 and offset the downturn in investment growth.

The Museum's Trustees have a duty to ensure that the finances are sound and well managed, so in 2019/20 we will be working to further reducing the deficit with the objective of breaking even in 2020/21. To help achieve this several initiatives will be implemented which include:

- Tight control of all expenditure
- Better investment of the Museum's assets
- Recruitment of more 'Friends of Fairlynch'
- Re-introduction of admission charges in 2020/2021, if approved by the AGM.

In response to a question from Roger Lendon regarding a grant from Budleigh Salterton Town Council, the Chairman confirmed that a grant of £1000 had been made in 2018. For 2019 a grant of £400 had been made.

Approval of the accounts was proposed by Roger Kingwill, seconded by Neville Lister. All voted in favour.

The Chairman thanked Brian Leveridge for the hard work he had devoted to the Museum's accounts, and for his willingness to be the Independent Examiner of the 2019/20 accounts. Approval was proposed by Chris Fry, seconded by Sylvia Merkel. All voted in favour.

#### 9. Proposal to introduce a £3 entry fee for adults (children and Friends of Fairlynch free) in 2020.

Among the contributions in a discussion on the above was Phil Ashworth's suggestion that the £3 entry fee should be presented as per person, per year. He believed that this would create goodwill for little commercial loss. Another suggestion from a FoF was that £3 could cover one visit, with £5 for annual membership, on lines similar to Bicton Gardens entrance scheme. Susan Lacey pointed out that, if we were to offer such membership, we would need to ensure that there were appropriate benefits for the subscription members. The response was that receiving the Primrose was worth the current membership subscription. Jenny Tilbury felt that £2.50 would be the right figure, so that a couple would pay £5. Peter Greenaway felt that £3 was an awkward figure, and in any case believed strongly in free admission for museums. The proposal was put forward for a vote; proposed by Simon Griffiths, seconded by Maureen Lister. A majority voted in favour, with five against.

#### 10. Any Other Business

There being no other business the meeting closed at 3.50 pm. Tea and cakes were served. The proposed illustrated talk 'Tudor Portraits' by art expert Maggie Giraud did not take place because of technical problems with equipment.

***DATE AND TIME FOR THE 2020 ANNUAL GENERAL MEETING WILL BE  
CONFIRMED IN DUE COURSE***

## CHAIRMAN'S REPORT 2020

### 2019

1. Since the AGM in May last year Fairlynch had a moderately successful 2019 season with over 3,900 visitors. Coffee Time Talks, a new innovation which ran from September 2019 to March this year, proved very successful with an average attendance of 50. The talks made a modest profit and also recruited several new Friends. Fairlynch actively participated in a number of locally organised events last year including the Lions Club Gala Week, table-top sales, and late night Christmas shopping.

2. There was one new acquisition for the museum in 2019; a watercolour sketch of Budleigh Salterton beach by local artist Cecil Elgee purchased from a Canadian art dealer through the generosity of a Friend of Fairlynch. Also last year a world-renowned lace historian confirmed that an East Devon trolly-lace bobbin dated 1662 is the oldest known lace bobbin in England. Fairlynch was also pleased to loan a wedding dress and items of lace for the Royal Albert Memorial Museum's exhibition *By Royal Appointment*.

### 2020

3. The decision to keep Fairlynch closed to visitors this year was not taken lightly; the reasons being driven by safety considerations for both volunteers and visitors and the impossibility of establishing a socially distanced route in such a confined space.

### People

4. I thank my fellow Trustees for their support during my fifth year as Chairman. I had hoped to have found a successor but this has not proved possible, so I will remain in the chair for the time being.

5. There have been some departmental changes since the last AGM. Carol Griffiths has resigned as head of costumes, her place being taken by Jill Salen. We have a new Publicity Officer, Clare Suttie, who is working with social media to keep Fairlynch in the news. Thanks to Jan Oke, Fairlynch has a new and exciting website.

6. Susan Lacey is to step down as Secretary and Membership Secretary. Susan has done an immense amount of work bringing Friends membership records up to date, coordinating changes to the Constitution, and organising Fairlynch meetings in a most professional way. Bernard Hadley has agreed to take over as Secretary and Chrissie Wells Calvert will take over as Membership Secretary.

7. David Brittain is to step down as Treasurer, having brought the accounts up to standard and overseen the appointment of Ian Crook Wealth Management as Fairlynch's financial advisor. David's successor, Chartered Accountant Mark Hazell, is equally well qualified to be our new Treasurer. My thanks to Susan and David for their contributions and welcome to new Trustees Mark Hazell and Tony Venning, who organised the programme of Coffee Time Talks.

8. Michael Downes' resignation as editor of The Primrose left us without a summer edition of the magazine. However, there will be a Fairlynch newsletter in the autumn. I'd like to thank Michael for his valuable work as a Trustee, as Publicity Officer, as creator and editor of The Primrose, and for his many appearances as Sir Walter Raleigh. We'll miss him!

9. 2020 is the 100<sup>th</sup> birthday year of our President and museum founder Joy Gawne. To mark this important occasion it was decided to rename the costume room 'The Joy Gawne Room', much to Joy's delight. A framed poster telling the story of Joy's life and how the costume collection began now hangs outside the room.

#### Exhibitions

10. Downstairs exhibitions this year were to have been 'Croquet Club 150', 'V-E Day', and local artist 'Cecil Elgee'. Inspired by the croquet theme, the Joy Gawne Room has a 'Dressed for Leisure' exhibition of Victorian costumes curated by Carol Griffiths. As this year is 'Mayflower 400' it was decided to continue the 'Devon's New World Explorers' exhibition upstairs. All of these exhibitions will now remain in place for 2021.

11. The Coronavirus pandemic of 2020 is history in the making and Fairlynch's local history group have been recording aspects of life under lockdown for Budleigh Salterton residents and businesses. An exhibition to reflect this will be displayed at a future date.

#### Buildings

12. The Fairlynch building is looking weather-worn – especially the thatch. The ridge needs renewal and there are other areas which require attention. Work is planned for the autumn and the need for scaffolding will enable conservation work on the Belvedere and repair to the masonry. The opportunity will also be taken to paint the building externally.

#### Membership

13. As of 31 January 2020, there were 381 subscribed members, with 28 new members joining during the year. 22 members left due to resignation or death. A further 28 members were removed from the membership list, due to non-payment of subscriptions and after several unsuccessful efforts to correspond with them. The Membership Secretary made significant progress in encouraging members to bring their subscriptions in line with the 2017 resolution to increase the annual subscriptions and change the bank account into which the payments were made. Unfortunately, as of today, there are around 40 still paying into the NatWest account, 23 of whom are underpaying. Hopefully, some of these will be resolved in February of next year at renewal time. However, we have to be cognizant of the fact that many of our Friends are elderly and may not be able to manage their banking arrangements as easily as in they had in the past.

#### Finally

14. To conclude, my thanks to the Friends of Fairlynch and the many volunteers. In 2019 more than 2,000 hours of voluntary time was recorded and I'm sure there were many more unrecorded hours in addition to this. My particular thanks to Martin Smith, our IT specialist, and to Rob and Sylvia Merkel who do so much for the day-to-day upkeep of the buildings and the running of the museum. Without you all Fairlynch would not be the success that it is. My abiding hope is that a vaccine to combat Covid-19 will be found in time for Fairlynch to open to visitors at Easter 2021.

*Trevor Waddington OBE*  
*Chairman of Trustees*

*September 2020*

## **TREASURER'S REPORT 2019/20**

I am pleased to report that in the financial year ended 31<sup>st</sup> January 2020 the audited accounts of the Museum recorded a profit of £4903 compared to a loss in the previous year of £4025. However, most of the profit (£4755) was due to the unrealised increase in the book value of the Museum's investments with the Bank of Montreal. Nevertheless, if the investment profit is excluded, there is still a small profit of £148 from operating the Museum, which is an improvement of £3607 on the previous year.

Income from Grants and Exhibitions was much lower than last year, as was expenditure, due to the lack of a major exhibition to rival the Raleigh 400 Exhibition in 2018/19.

Regular Income in the year increased by £2245 due to an increase in donations, Friends subscriptions (and the associated gift aid), interest and the winter talks with only shop profits showing a reduction.

Operating Costs reduced in total by £1198, mainly due to savings in property maintenance and publicity which more than offset increases in alarm maintenance, council tax and the garden.

As mentioned in my report last year, the Trustees must ensure that the finances are sound and well managed, so I set out four initiatives to ensure that the Museum's minimum target was breakeven. The results from implementing these initiatives are:

- Tight control of expenditure has been achieved.
- Recruitment of more "Friends of Fairlynch" has achieved an extra £740 in subscriptions plus £275 in gift aid due to the hard work of the Membership Secretary.
- Better Investment of the Museum assets was in progress at the year end and has now been concluded. I can now report that, following protracted discussions with financial advisers, the Trustees have now appointed Ian Crook Wealth Management of Exmouth (part of the Saint James Place) as the Museum's financial advisers. Following this appointment £75,000 was withdrawn from the Virgin Money account and £80,000 of the Museum's fund have been invested with St James Place.
- Re-introduction of admission charges in 2020/21 will now be deferred until 2021/22 due to Covid-19.



It now appears likely that, due to restrictions imposed because of Covid-19, the Museum will have to remain closed to visitors in 2020. However, the Trustees remain confident that the income generated from Friend's subscriptions (and gift aid) together with a £10,000 government grant and generous donations from benefactors will be sufficient to cover the fixed running costs of the Museum while it remains closed.

I will conclude my term of office with the Museum in a sound financial position and take this opportunity to extend my best wishes to the new Treasurer.

D. Brittain 3<sup>rd</sup> July 2020

**Budleigh Salterton Arts Centre & Museum - Income and Expenditure Account**  
**For the Year to 31 January 2020**

<b>INCOME:</b>	<b>2018/19</b>		<b>2019/20</b>	
<b>Grants Etc</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
: BS Town Council	0		400	
: Heritage Lottery Fund re Raleigh 400	5726		0	
: Raleigh 400, Exhibition Takings	7183		0	
: Raleigh 400, Grants and Donations	13237		0	
: BS Chamber of Commerce	0		75	
: Clinton Estates Ltd	0		500	
: Legacy	0		1000	
: Sale of Costumes	0	26146	226	2201
<b>Regular Income</b>				
: Donations	2620		4143	
: Friends Subs etc.	4493		5233	
: Gift Aid	976		1251	
: Interest Received	439		588	
: Shop Profits	1778		1141	
: Sundry Income/Talks	320	10626	515	12871
<b>Investment Growth (not Realised)</b>		-566		4755
<b>Total Income</b>		<b>36206</b>		<b>19827</b>
<b>EXPENDITURE:</b>				
<b>Capital &amp; Major projects</b>				
: Costume Review	884		0	
: Exhibition Costs	0		1009	
: Picture Purchase	0		191	
: Linhay	1186		0	
: Textiles	2434		0	
: Raleigh 400	20805	25309	0	1200
<b>Operating Costs</b>				
Bursary	0		100	
Curation	335		0	
Friends (Recruitment & Newsletter)	765		596	
Insurance	3173		3298	
Office Costs, IT, Post & Phone	1017		1061	
Property: Alarm Maintenance	1147		1717	
: Council Tax	1154		1439	
: Garden	248		1181	
: Gas & Elec	2320		2120	
: General Maintenance	2128		531	
: Water	530		648	
Publicity: Advertising	1402		197	
Subscriptions	268		158	
Sundries	435		678	
		14922		13724
<b>Total Expenditure</b>		<b>40231</b>		<b>14924</b>
<b>Net Income/(Expenditure)</b>		<b>-£4,025</b>		<b>£4,903</b>

**Budleigh Salterton Arts Centre & Museum - Balance Sheet as at  
31 January 2020**

	<u>31/01/19</u>		<u>31/01/20</u>	
	£	£	£	£
Funds Brought Forward	139481		135456	
Surplus/(Deficit) for the Year	-4025		4903	
<b>Total Resources</b>		<u>135456</u>		<u>140359</u>
<b>Represented by:</b>				
Lloyds Current Account	26724		24796	
Nat West (Friends)	4552		7600	
Nat West Business Reserve (Friends)	893		0	
Virgin Money	78227		78815	
<i>Total Bank Balances</i>		110396		111211
Investments		24327		29081
Shop Stock		422		597
<i>Year End Provisions</i>				
Gift Aid	800		250	
Electricity & Gas	-580		-580	
Water	-200		-200	
Raleigh 400 (donations in advance)	0		0	
Provisions & prepayments	291	311	0	-530
<b>Total Resources</b>		<u>£135,456</u>		<u>£140,359</u>
<b>Movement on Reserves</b>				
		£		£
General Funds		85895		90798
Restricted Funds		49561		49561
<b>Total</b>		<u>£135,456</u>		<u>£140,359</u>

NB. The assets of the Museum consist mainly of the Property and the collections held therein.

It is considered that significant costs would be involved in attributing a value to these historical fixed assets and this would be onerous compared to the additional benefit derived by users of the accounts in assessing the Trustees stewardship of the assets.

David Brittain. Hon Treasurer. March 2020

**BUDLEIGH SALTERTON ARTS CENTRE & MUSEUM  
INDEPENDENT EXAMINER'S REPORT**

To the Trustees of the Budleigh Salterton Arts Centre & Museum.

I report to the trustees on the examination of the accounts of the Budleigh Salterton Arts Centre & Museum (the Centre) for the year ended 31<sup>st</sup> January 2020

Responsibilities and basis of Report: -

As the charity trustees of the Centre's accounts you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the Centre's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145 (5)(b) of the Act.

Independent Examiners Statement:

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Centre as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the forms and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signature

Date

30<sup>th</sup> March 2020

Brian Leveridge C.A.

Viewpoint, 44 Honey Park Road, Budleigh Salterton, EX9 6EG

## **Bios of Proposed New Trustees**

### **Mark Hazell**

Mark is a Chartered Accountant and moved to Exmouth from Oxfordshire with his wife Alison in 2012. Together they set up Sovereign Accountancy which still caters for a wide variety of local businesses. He was involved with Budleigh In Business for several years.

He has been a keen member of Exmouth Photo Group since 2013 and has been photographing aircraft for more years than he can remember. He is also a keen aeromodeller. His interests have expanded to include industrial heritage and local history.

Mark is a very keen pub quizzer and although questions on his favourite team Tottenham Hotspur are rare he can usually contribute quite happily on pop music from the 60s to the 80s, geography and history.



### **Tony Venning**

Tony Venning is a familiar face at the Coffee Time Talks, which he has been organizing. He lives in East Budleigh after retiring as Head of Building and Engineering at Penwith District Council in Cornwall, where he was also on the board of Cornwall Rural Housing Association.



An active member of the East Budleigh community and Budleigh Probus, he volunteers in the Community Shop and with the South Devon Heritage Steam Railway.

He is well known locally as a speaker on Samuel Pepys.

**BUDLEIGH SALTERTON ARTS CENTRE AND MUSEUM ("THE FAIRLYNCH")**  
**PROPOSED AMENDMENTS TO THE CONSTITUTION – AGM 23<sup>RD</sup> SEPTEMBER 2020**  
**(Proposed changes are in red bold type)**

EXISTING CONSTITUTION WORDING	PROPOSED AMENDMENTS	EXPLANATION
<p><b>1. NAME</b> The name of the Charitable Trust is Budleigh Salterton Arts Centre and Museum, known as Fairlynch Museum. (Charity No. 306636)</p> <p><b>2. OBJECTS</b> The Fairlynch Museum's Objects are:  <b>a)</b> The maintenance of an arts centre and museum for the benefit of the residents and visitors to the Town of Budleigh Salterton and Parishes of the Lower Otter Valley.  <b>b)</b> To further education in schools, colleges, members of the organisation and visitors to the area.</p> <p><b>3. POWERS</b> For the pursuit and fulfilment of Fairlynch Museum's objects its powers shall include:  <b>a)</b> To raise funds complying with any statutory regulations.  <b>b)</b> To buy, take on lease or in exchange, hire persons, pay for goods and services or otherwise acquire property to maintain and equip it for use.  <b>c)</b> To sell, lease or otherwise dispose of</p>	<p><b>1. NAME</b> The name of the Charitable Trust is Budleigh Salterton Arts Centre and Museum, known as Fairlynch Museum. (Charity No. 306636)</p> <p><b>2. OBJECTS</b> The Fairlynch Museum's Objects are:  <b>a)</b> The maintenance of an arts centre and museum for the benefit of the residents and visitors to the Town of Budleigh Salterton and Parishes of the Lower Otter Valley.  <b>b)</b> To further education in schools, colleges, members of the organisation and visitors to the area.</p> <p><b>3. POWERS</b> For the pursuit and fulfilment of Fairlynch Museum's objects its powers shall include:  <b>a)</b> To raise funds complying with any statutory regulations.  <b>b)</b> To buy, take on lease or in exchange, hire persons, pay for goods and services or otherwise acquire property to maintain and equip it for use.  <b>c)</b> To sell, lease or otherwise dispose of</p>	



EXISTING CONSTITUTION WORDING	PROPOSED AMENDMENTS	EXPLANATION
<p>all or any part of the property belonging to the Charity complying with the Charities Act 1993 sections 36 and 37.</p> <p><b>d)</b> To co-operate with other charities, voluntary bodies and statutory authorities to exchange information and advice with them and enter into a joint venture for the purposes included in the objects.</p> <p><b>e)</b> To set aside income as a reserve against future expenditure.</p> <p><b>f)</b> To open and operate bank and other accounts and to invest funds as the Trustees consider necessary within the conditions of the Trustee Act 2000.</p> <p><b>g)</b> To co-op to the Trustees Committee in order to obtain specific advice on a short term basis when necessary.</p> <p><b>h)</b> To undertake any other lawful activity in fulfilment of the objects.</p> <p><b>4. MEMBERSHIP</b></p> <p><b>a)</b> Membership is open to individuals over eighteen years on payment of a yearly subscription fee.</p> <p><b>b)</b> The Membership secretary must keep a register of names and addresses of the members and this must be made</p>	<p>all or any part of the property belonging to the Charity complying with the Charities Act 1993 sections 36 and 37.</p> <p><b>d)</b> To co-operate with other charities, voluntary bodies and statutory authorities to exchange information and advice with them and enter into a joint venture for the purposes included in the objects.</p> <p><b>e)</b> To set aside income as a reserve against future expenditure.</p> <p><b>f)</b> To open and operate bank and other accounts and to invest funds as the Trustees consider necessary within the conditions of the Trustee Act 2000.</p> <p><b>g)</b> To <b>co-opt one or more persons</b> to the <b>Board of</b> Trustees in order to obtain specific advice on a short-term basis when necessary.</p> <p><b>h)</b> To undertake any other lawful activity in fulfilment of the objects.</p> <p><b>4. MEMBERSHIP</b></p> <p><b>a)</b> Membership is open to individuals over eighteen years on payment of a yearly subscription fee.</p> <p><b>b)</b> <b>The Membership Secretary must keep a register of the members.</b></p>	<p>Clarification of who may be co-opted and correction from Trustees Committee to Board of Trustees.</p> <p>As Members are only entitled to view their own data, in accordance with the Data Protection Act 2019, the second half of the para has been</p>

EXISTING CONSTITUTION WORDING	PROPOSED AMENDMENTS	EXPLANATION
<p>available to any member upon request.</p> <p><b>c)</b> The members shall generally be known as The Friends of Fairlynnch.</p> <p><b>d)</b> Each paid up member is entitled to a vote at the Annual General Meeting.</p> <p><b>5. TRUSTEES</b></p> <p>The main duties and responsibilities of the Fairlynnch Museum Trustees are:</p> <p><b>a)</b> To have and accept ultimate responsibility for directing the affairs of the Charity ensuring that it is solvent, well run and delivers the objects for the benefit of the public.</p> <p><b>b)</b> To ensure compliance with charity law, with the Charity Commission as regulator, ensuring that achievements and Annual Reports and accounts, as required by law, are prepared annually.</p> <p><b>c)</b> To ensure the Charity does not breach any of the requirements set out in this governing document remaining true to its purpose and objects.</p> <p><b>d)</b> To comply with the requirements of any other legislation or regulators governing the activities of the Charity.</p> <p><b>e)</b> To act with integrity, avoiding any conflicts of interest or misuse of the funds or assets.</p>	<p><b>c)</b> The members shall generally be known as The Friends of Fairlynnch.</p> <p><b>d)</b> Each paid up member is entitled to a vote at the Annual General Meeting.</p> <p><b>5. TRUSTEES</b></p> <p>The main duties and responsibilities of the Fairlynnch Museum Trustees are:</p> <p><b>a)</b> To have and accept ultimate responsibility for directing the affairs of the Charity ensuring that it is solvent, well run and delivers the objects for the benefit of the public.</p> <p><b>b)</b> To ensure compliance with the <b>Charities Act 2011 (and subsequent legislation) and with the requirements of the Charity Commission for England and Wales as regulator.</b></p> <p><b>c)</b> To ensure the Charity does not breach any of the requirements set out in this governing document remaining true to its purpose and objects.</p> <p><b>d)</b> To comply with the requirements of any other legislation or regulators governing the activities of the Charity.</p> <p><b>e)</b> To act with integrity, avoiding any conflicts of interest or misuse of the funds or assets, <b>always acting in the best interests of the Charity and not</b></p>	<p>removed.</p> <p>Simplification and to avoid duplication.</p> <p>Text in red bold inserted from original para 12 for consolidation.</p>



EXISTING CONSTITUTION WORDING	PROPOSED AMENDMENTS	EXPLANATION
<p><b>f)</b> To make every effort to ensure the Charity is and will remain solvent.</p>	<p><b><i><u>Delete sub-para 5.f</u></i></b></p> <p><b><i><u>f)</u> Insert new sub-para 5.f: Insurance</i></b>  <b>To ensure the purchase of all appropriate insurance, including, but not limited to: indemnity insurance for Trustees against any liability for negligence, breach of duty or trust; all the buildings and contents of the Charity, to their full value, against fire and other risks; public and employer's liability.</b></p> <p><b><i><u>g)</u> Insert new sub-para 5.g:</i></b>  <b>To notify the Charity Commission promptly of any changes to the Charity's entry on the Central Register of Charities.</b></p>	<p>Removed as a duplicate of responsibilities laid out in para 5.a</p> <p>Moved from original paras 12 &amp; 13 for consolidation as part of Trustees' duties and responsibilities</p>
<p><b>6. APPOINTMENT OF TRUSTEES</b></p> <p><b>a)</b> All Trustees must have current membership of Fairlynch Museum.</p> <p><b>b)</b> The number of Trustees shall be a minimum of 3 but shall not be subject to a maximum.</p> <p><b>c)</b> The Trustees may appoint a person willing to act as a Trustee and also appoint Trustees to act as officers.</p>	<p><b>6. APPOINTMENT OF TRUSTEES</b></p> <p><b>a)</b> All Trustees must have current membership of Fairlynch Museum.</p> <p><b>b)</b> The number of Trustees shall be a minimum of <b>three</b> but shall not be subject to a maximum.</p> <p><b>c)</b> The Friends of Fairlynch Museum (the Membership) <b>shall</b> elect the Trustees at the Annual General Meeting.</p>	<p>Charity Commission requirement</p> <p>Grammatical correction</p> <p>Was 6.d – re-ordered for clarity; "shall" inserted for clarification</p>

EXISTING CONSTITUTION WORDING	PROPOSED AMENDMENTS	EXPLANATION
<p><b>d)</b> The Friends of Fairlynch Museum (the Membership) elect the Trustees at the Annual General Meeting.</p> <p><b>e)</b> Each of the Trustees shall retire at the fourth Annual General meeting after their appointment but are eligible for re-election at that Annual General Meeting.</p> <p><b>f)</b> To be elected as a Trustee at the Annual General Meeting the person must sign their willingness to be appointed and be proposed by a voting member prior to the meeting taking place.</p> <p><b>g)</b> A Trustee may not be paid or receive any other benefit for being a Trustee.</p> <p><b>h)</b> If in the interests of the Charity it is proposed that a Trustee should receive a benefit from the Charity they must declare their interest in the proposal, not participate in any discussion</p>	<p><b>d)</b> The <b>Board of</b> Trustees may appoint a person willing to act as a Trustee, <b>whose term of office expires at the next Annual General Meeting</b> and also appoint Trustees to act as officers.</p> <p><b>e)</b> <i>Insert new:</i> <b>The Board of Trustees shall appoint Officers.</b></p> <p><i>Subsequent sub-para re-numbered.</i></p> <p><b>f)</b> <i>Replace with:</i> <b>Trustees shall be elected for a term of office of three years from the date of their election, but are eligible for re-election.</b></p> <p><b>g)</b> To be elected as a Trustee at the Annual General Meeting the person must sign <b>his or her</b> willingness to be appointed and be proposed by a voting member prior to the meeting taking place.</p> <p><b>h)</b> A Trustee may not be paid or receive any other benefit for being a Trustee.</p> <p><b>i)</b> If, in the interests of the Charity, it is proposed that a Trustee should receive a benefit from the Charity <b>that Trustee</b> must declare <b>his or her</b> interest in the proposal, not participate in any</p>	<p>Was 6.c – re-ordered for clarity; “<b>Board of</b>” inserted to clarify that no Trustee alone can appoint another Trustee; “<b>whose term of office expires at the next Annual General Meeting</b>” inserted to ensure that the appointment of a Trustee cannot continue indefinitely (the intention being that the Trustee is elected in accordance with (new) 6.c. above). New para: extracted from 6.c and “<b>shall</b>” inserted to make it a requirement on Trustees.</p> <p>Reworded to clarify term of office.</p> <p>Grammatical correction</p> <p>Minor changes for clarification.</p>

EXISTING CONSTITUTION WORDING	PROPOSED AMENDMENTS	EXPLANATION
<p>regarding the matter, not be counted in quorate and not vote on the proposal.</p> <p><b>7. OFFICERS AND TRUSTEES</b></p> <p><b>a)</b> The Charity and its property shall be managed by the Committee of Trustees comprising the Officers and other members elected in accordance with this constitution.</p> <p><b>b)</b> The Charity shall have the following Officers:  A Chair  A Secretary  An Honorary Treasurer</p> <p><b>c)</b> A Trustee may not appoint anyone to act on his or her behalf at meetings of Trustees.</p> <p><b>8. FINANCE</b></p> <p><b>a)</b> The Charity's financial year will end on 31st January in every year.</p>	<p>discussion regarding the matter, not be counted in quorate and not vote on the proposal.</p> <p><b>7. OFFICERS AND TRUSTEES</b></p> <p><b>a)</b> The Charity and its property shall be managed by the <b>Board</b> of Trustees comprising the Officers and other members elected in accordance with this constitution.</p> <p><b>b)</b> The Charity shall have the following Officers, <b>elected annually by the Membership at the Annual General Meeting:</b>  A Chair  A Secretary  An Honorary Treasurer</p> <p><b>c)</b> A Trustee may not appoint anyone to act on his or her behalf at meetings of Trustees.</p> <p><b>8. FINANCE</b></p> <p><b>a)</b> The Charity's financial year will end on 31st January in every year.</p> <p><b>b)</b> <i><b>Insert new sub-para: The Treasurer must prepare accounts for each financial year as required by the Charity Commission and approved by the Trustees.</b></i></p> <p><i><b>Subsequent paras re-numbered</b></i></p>	<p>Minor change for consistency.</p> <p>Inserted for clarification.</p> <p>Inserted to be in compliance with Charity Commission requirements</p>

EXISTING CONSTITUTION WORDING	PROPOSED AMENDMENTS	EXPLANATION
<p><b>b)</b> An independent Financial Examiner shall be appointed at the Annual General Meeting to examine and report on the annual Accounts.</p> <p><b>c)</b> The Trustees shall authorise its Officers to arrange payments on behalf of the Charity. The funds will be paid into current, deposit, building societies or investment accounts in the name of the Charity as the Trustees shall agree.</p> <p><b>d)</b> Cheques over £100 shall be signed by two officers.</p> <p><b>9. MEETINGS</b></p> <p><b>A. Trustee Meetings</b></p> <p><b>a)</b> The Trustees may regulate their proceedings as they see fit subject to the provisions of this constitution.</p> <p><b>b)</b> Any Trustee may call a meeting of the Trustees.</p> <p><b>c)</b> Minutes of the meeting and those present must be recorded, along with decisions made.</p>	<p><b>c)</b> An independent Financial Examiner shall be appointed at the Annual General Meeting to examine and report on the annual Accounts.</p> <p><b>d)</b> The <b>Board of</b> Trustees shall authorise its Officers to arrange payments on behalf of the Charity. <b>Payments over £500 must be authorised by two Officers.</b></p> <p><b>e)</b> Payments to the Charity shall be paid into current, building society or investment accounts in the name of the Charity as the Board of Trustees shall agree.</p> <p><b>9. MEETINGS</b></p> <p><b>A. Trustee Meetings</b></p> <p><b>a)</b> The Trustees may regulate their proceedings as they see fit subject to the provisions of this constitution.</p> <p><b>b)</b> Any Trustee may call <b>an extraordinary</b> meeting of the <b>Board of</b> Trustees. <b>by giving written notice at least 14 days prior to the meeting, stating the purpose of the meeting, any Resolutions proposed and the proposers and seconders of any Resolutions.</b></p> <p><i>Moved to para 12 below (Minutes)</i></p> <p><i>Subsequent paras re-numbered</i></p>	<p>Existing para c) split into two and existing para d) incorporated into new para d). The limit of £100 is felt to be too low. "Cheques" to be replaced by "payments" as most banking is done on-line.</p> <p>As Fairlynch has an established Board of Trustees that meets regularly, this para has been reworded and expanded to clarify how extraordinary meetings of Trustees may be called.</p> <p>Moved for consolidation.</p>

EXISTING CONSTITUTION WORDING	PROPOSED AMENDMENTS	EXPLANATION
<p><b>d)</b> Questions arising at a meeting must be decided by a majority of votes. The chair has the casting vote when necessary.</p> <p><b>e)</b> Decisions can only be made if a quorum of 3 Trustees is present.</p> <p><b>B. General Meetings</b></p>	<p><b>c)</b> Questions arising at a meeting must be decided <b>unanimously</b> or by a majority of votes. The <b>Chair</b> has the casting vote when necessary.</p> <p><b>d)</b> Decisions can only be made if a quorum of <b>three</b> Trustees is present.</p> <p><i><b>Sub-paragraphs in this section re-ordered to be logically consistent</b></i></p> <p><b>a)</b> A quorum for General Meetings shall be 20 members. If after half an hour of the start of the meeting a quorum is not present the meeting will be re-convened within one month when a quorum is not essential.</p> <p><b>b)</b> <i><b>Insert new para: Voting at General Meetings will be by a show of hands by those Members present with an extra vote cast by the Chair if there is an equality of votes. Proxy voting shall not be permitted.</b></i></p> <p><b>c)</b> The Annual General Meeting shall be held at a time and place determined by the <b>Board of</b> Trustees. Written notice of the Agenda, <b>any Resolutions</b>, the proposers and seconders of any Resolutions shall be given at least 14 days prior to the meeting.</p>	<p>Insertion for clarification.</p> <p>Grammatical change</p> <p>Moved from 9.B.c)</p> <p>Inserted for consistency.</p> <p>Existing a) becomes c)</p>
<p>a) The Annual General Meeting shall be held at a time and place determined by the Trustees. Written notice of the Agenda, the proposers and seconders of any Resolutions shall be given at least 14 days prior to the meeting.</p> <p>The Business of the Annual General</p>	<p>The Business of the Annual General</p>	

EXISTING CONSTITUTION WORDING	PROPOSED AMENDMENTS	EXPLANATION
<p>Meeting shall be:</p> <ul style="list-style-type: none"> <li>i. To receive the examined Accounts of the Charity and the financial Report.</li> <li>ii. To receive the report of the activities of the past year from the Chair.</li> <li>iii. To elect the Trustees and Officers.</li> <li>iv. To elect an independent Financial Examiner of the Accounts of the Charity.</li> <li>v. To consider any Resolutions of which due notice has been given.</li> <li>vi. To informally discuss any other business.</li> </ul> <p>b) The election of Trustees and Officers shall be by a show of hands unless there are more candidates than vacancies in which case election will be by ballot at the meeting. In the event of an equality of votes the Chair will have an additional vote.</p> <p>c) A quorum for General Meetings shall be 20 members. If after half an hour of the start of the meeting a quorum is not present the meeting will be re-convened within one month when a quorum is not essential.</p> <p>d) An extraordinary General Meeting must be convened within 28 days of a</p>	<p>Meeting shall be:</p> <ul style="list-style-type: none"> <li>i. To receive the examined Accounts of the Charity and the <b>F</b>inancial Report.</li> <li>ii. To receive the report of the activities of the past year from the Chair.</li> <li>iii. To elect the Trustees and Officers.</li> <li>iv. To elect an independent Financial Examiner of the Accounts of the Charity.</li> <li>v. To consider any Resolutions of which due notice has been given.</li> <li>vi. To informally discuss any other business.</li> </ul> <p><b>d)</b> The election of Trustees and Officers shall be by a show of hands unless there are more candidates than vacancies in which case election will be by ballot at the meeting. In the event of an equality of votes the Chair will have an additional vote.  <b>[Moved to 9.B.a]</b></p> <p><b>e)</b> An extraordinary General Meeting must be convened within 28 days of a</p>	

EXISTING CONSTITUTION WORDING	PROPOSED AMENDMENTS	EXPLANATION
<p>request from the Trustees or at least 20 members of the Charity. Resolutions to be considered must be given in writing to the Secretary who will give all members 14 days written Notice of the Meeting, stating date, time and place which shall be determined by the Chair. Voting will be by a show of hands by those present with an extra vote cast by the Chair if there is an equality of votes. Proxy voting shall not be permitted.</p>	<p>request from the Trustees or at least 20 members of the Charity. Resolutions to be considered must be given in writing to the Secretary who will give all members 14 days written Notice of the Meeting, stating date, time and place which shall be determined by the Chair. Voting will be by a show of hands by those present with an extra vote cast by the Chair if there is an equality of votes. Proxy voting shall not be permitted.</p>	
<p><b>10. OTHER MEETINGS</b></p> <p><b>a) General Meetings</b> A meeting, Chaired by a Trustee, and to include Representatives and Heads of Department, will be held quarterly to act as a forum for exchange of information between all attendees.</p>	<p><b>10. OTHER MEETINGS</b></p> <p><b>a) General Committee Meetings</b> A meeting, Chaired by a Trustee, to include Heads of Department <b>and representatives invited by the Chair</b>, will be held quarterly to act as a forum for exchange of information between all attendees.</p>	<p>Update of Committee Name (and to avoid confusion with 9.B.) and composition.</p>
<p><b>b) Stewards meetings</b> All stewards to be invited to attend meetings which will be held twice yearly to act as a forum for exchange of information.</p>	<p><b>b) Stewards Meetings</b> All stewards to be invited to attend meetings, which will be held <b>at least</b> twice yearly to act as a forum for exchange of information.</p>	<p>To encourage more frequent meetings.</p>
<p><b>11. AMENDMENT OF THE CONSTITUTION</b> This Constitution may be amended by a written Resolution of which due Notice has been given as at 9.B.a and passed at a</p>	<p><b>11. AMENDMENT OF THE CONSTITUTION</b> This Constitution may be amended by a written Resolution of which due notice has been given as at <b>9.B.c</b> and passed at a</p>	<p>To reflect renumbering</p>



EXISTING CONSTITUTION WORDING	PROPOSED AMENDMENTS	EXPLANATION
General Meeting by at least two-thirds of voting members present.	General Meeting by at least two-thirds of voting members present.	
<p><b>12. INDEMNITY INSURANCE</b></p> <p>Indemnity insurance is purchased for Trustees against any liability for negligence, breach of duty or trust.</p> <p>Trustees must have acted in the best interests of the Charity and not in a fraudulent, dishonest, or wilfully reckless manner.</p>	<u><i>Moved to 5.7]</i></u>	Considered to be more appropriate to sit under the duties and responsibilities of Trustees
<p><b>13. GENERAL INSURANCE</b></p> <p>The Trustees must insure, to their full value, all the buildings of the Charity against fire and other risks.</p> <p>They must also insure in respect of public and employer's liability.</p>	<u><i>Moved to 5.7]</i></u>	Considered to be more appropriate to sit under the duties and responsibilities of Trustees
<p><b>14. ANNUAL REPORT AND RETURN AND ACCOUNTS</b></p> <p>a) The Trustees must keep minutes of all:</p> <p>i. Appointments of Officers and Trustees.</p> <p>ii. All meetings of the Charity and Trustee meetings.</p>	<p><i>Renumbered as 12. and replaced with:</i></p> <p><b>12. MINUTES</b></p> <p>The <b>Board of Trustees</b> must keep <b>Minutes</b> of all:</p> <p>a) Appointments of Officers and Trustees <b>made by the Board of Trustees.</b></p> <p>b) <b>Proceedings at meetings of the Charity, including Annual and Extraordinary General Meetings, recording elections of Trustees and</b></p>	<p>Amended to better reflect contents.</p> <p>Expanded for clarification of requirements</p>



EXISTING CONSTITUTION WORDING	PROPOSED AMENDMENTS	EXPLANATION
<p>b) Records must be made for transmission to the Charity Commission annually</p> <ol style="list-style-type: none"> <li>i. Accounting records for the Charity.</li> <li>ii. Annual statements of the accounts.</li> <li>iii. An annual report and annual return.</li> </ol> <p><b>15. DISSOLUTION</b></p> <p>If a Resolution to dissolve the Charity shall have been duly proposed and carried at a General Meeting by at least two thirds of those present the Trustees must remain in office as Trustees, collect in all the assets and make provision for all the liabilities of the Charity.</p> <p>The Charity Commission must be informed.</p> <p>All the assets must be transferred to charities of the same or similar to the</p>	<p><b>Officers, and other meetings.</b></p> <p><b>c) Meetings of the Board of Trustees including:</b></p> <ol style="list-style-type: none"> <li>i. The names of those present at the meeting;</li> <li>ii. The decisions made at the meetings; and</li> <li>iii. Where appropriate the reasons for the decisions.</li> </ol> <p><i><b><u>Moved to 5.g]</u></b></i></p> <p><b>13. DISSOLUTION</b></p> <p>If a Resolution to dissolve the Charity shall have been duly proposed and carried at a General Meeting by at least two thirds of those present the Trustees must remain in office as Trustees, collect in all the assets and make provision for all the liabilities of the Charity.</p> <p>The Charity Commission must be informed <b>by the Board of Trustees.</b></p> <p><b>All the assets of the Charity must be transferred by the Trustees to a charity</b></p>	<p>Sub-para 14.b simplified and moved to new sub-para 5.g.</p> <p>Inserted for clarification of who owns the duty.</p> <p>Updated in accordance with Charity Commission requirements.</p>

EXISTING CONSTITUTION WORDING	PROPOSED AMENDMENTS	EXPLANATION
<p>Charity.</p> <p><b>16. INTERPRETATION</b></p> <p>The decision of the Trustees upon any question of interpretation of this Constitution shall be final and binding on all Members of the Charity.</p>	<p><b>14. INTERPRETATION</b></p> <p>The decision of the Trustees upon any question of interpretation of this Constitution shall be final and binding on all Members of the Charity.</p> <p><b>or charities having the same or similar objects as the Charity.</b></p>	

**PROPOSAL TO AMEND**  
**MEMBERSHIP CATEGORIES OF FAIRLYNCH MUSEUM**

*[Proposed additions/changes to existing membership categories in red]*

	<b>Membership Categories</b>	<b>Reasons for Addition/Change</b>
<b>1.</b>	<b>Honorary Membership</b>	
	<p>Awarded at the discretion of the Board of Trustees to:</p> <ul style="list-style-type: none"> <li>○ Patrons</li> <li>○ <b>Presidents</b></li> <li>○ <b>Outstanding personal contribution and/or long-established contribution to the Fairlynch Museum</b></li> </ul> <ul style="list-style-type: none"> <li>• Honorary Member status is held for life</li> <li>• Honorary Members enjoy all the rights and privileges of membership and are not required to pay membership subscription</li> </ul>	<p>In order to provide an opportunity for the Museum, through the Trustees, to recognise those individuals who have made outstanding contributions to the furtherance of the Museum's charitable objectives.</p>
<b>2.</b>	<b>Annual Membership (individual or joint)</b>	
	<ul style="list-style-type: none"> <li>• Annual Membership status is held for one year</li> <li>• Membership fees as at 23/9/20: £15 Individual, £20 Joint (two adults at the same address)</li> <li>• The membership year runs from 1 February to 31 January and will apply to all members <b>who join between 1 February and 31 October. The Membership Year for those who join between 1 November and 31 January will be extended until the end of the following Membership Year.</b></li> <li>• Rights &amp; Privileges of Membership: <ul style="list-style-type: none"> <li>○ <b>Unlimited free entry to the Museum</b></li> <li>○ Reduced entry fee to events, as determined by the Board of Trustees</li> <li>○ Receive the Museum's magazine 'The Primrose'</li> <li>○ Receive invitations to attend exclusive member events, including previews of exhibitions</li> <li>○ Receive an invitation to the Museum's Annual General Meeting and any other General or Special Meetings, and have the right to vote at such</li> <li>○ Access to research facilities</li> </ul> </li> </ul>	<p>In order to allow new members who join after the close of the season to enjoy the full benefits of membership, including access to the Museum.</p> <p>Added following the re-introduction of entry fees for visitors.</p>

3.	Life Membership (Individual or Joint)	
	<ul style="list-style-type: none"> <li>• Open to anyone who wishes to become a Friend of Fairlynch on payment of a one-off subscription</li> <li>• Life Member status is held for life; for Joint Membership, the surviving Member retains Life Membership status</li> <li>• Life Members enjoy all the rights and privileges of membership and are not required to pay further membership fees</li> <li>• Proposed Subscription: Individual: £300; Joint: £400</li> </ul>	<p>A new category of membership to allow those who do not wish to make their subscription annually the opportunity to pay a one-off subscription. The proposed subscription equates to 20 years of annual subscription fees at the current rate.</p>